

My goal is to start my professional career in the intelligence and political analyzation fields in the government or private sector. This goal would make use of my interests and skills such as: interest in foreign countries and their cultures, foreign languages, the ability to connect thins, service to others, and a desire to learn. Because of these interests and skills, I am applying for post May 2019 graduation full time jobs in the intelligence and policy fields.

I am a senior at Southern Methodist University in Dallas where I am majoring in International Studies, with a concentration in Europe and Africa. I am also minoring in History, French, and Human Rights. I have native fluency in French and have spent time both traveling and studying in France. I also have a working knowledge of Spanish. This blend of majors not only teaches me the key factors of International Relations but also how that relates to the current culture of the United States to those of European and African countries. Having the ability to speak French fluently, I have a detailed and expansive knowledge of French speaking countries and the influence that they have on the world as a whole.

At SMU, I am a student athlete on the Equestrian Team and have earned an athletic scholarship. The balancing of athletics and academics over the past three years has taught me to prioritize, to work hard, and to be diligent in my studies. My freshman year at Baylor University I made the Big 12 Academic Honors list which exemplifies my dedication to my studies and ability to excel in academics and athletics.

Two summers ago, I was a paid corporate intern at Kforce, a Fortune 500 company. I performed the same duties as a full-time employee (recruiter) and was assigned to the Microsoft Corp. account, which is the largest account in that office. This experience taught me a great deal about staying focused on sales goals, working together for the good of the client and the company, and following policies. I was required to sign a Non-Disclosure Agreement and to obey other policies related to information and corporate resources. I learned how to succeed in a professional, corporate environment at the same time I continued my equestrian training and competed in nationally recognized competitions.

Please do not hesitate to contact me if you have any questions or require further information.

Thank you for your consideration.

Charlotte J. Selby
5201 Amesbury Dr, Dallas, TX 75206
425-765-7172
cselby@smu.edu